

Langrish Parish Council

Minutes of the Annual Meeting of Langrish Parish Council held at The Cow Shed, Barrow Hill Barns on Monday 9th May 2022 at 7:30 pm

Present: Ian Wesley, Debbie Luff, Nigel Talbot-Ponsonby and Ian Blackwell. In attendance Robert Bewes, Steve Tuff and the Clerk

1. **Apologies for absence** Apologies were received from Roger Hetherington
2. **Election of Chairman and Vice Chairman.** NTP proposed Ian Wesley and Chairman seconded by DL. Ian Wesley was duly elected to the office of Chairman. IW proposed Deborah Luff to the office of Vice-Chair. Deborah Luff was duly elected Vice-Chair. The acceptance of office was signed by all parties.
3. **Co-option of new Councillor** There being no call for a by-election from 10 members of the electorate the parish council were able to fill the vacancy by co-option. DL proposed Robert Bewes seconded by IW. Robert Bewes was duly elected as a member of the Parish Council and signed the declaration of acceptance of office.
4. **Minutes of the Parish Council Meeting of Monday 4th April 2022.** The Minutes were approved and signed.
5. **Matters Arising** all matters arising are reported below
6. **Declarations of Pecuniary Interest** None declared
7. **Planning Report**
 - a) Planning permission had been granted on 12 the Close
 - b) There was no objection for the application at Copyhold, Ramsdean.
8. **Ramsdean Green Report** A quote would be sought for delineating the car parking spaces. RB agreed to make some inquiries. IB suggested investing in a waste bin near the seat. The clerk would ask EHDC.
9. **Langrish Meadow Report** The monthly inspection had been carried out by IB. He also said that the fencing needed some attention. The Clerk will ask Giles Stanesby to quote.
10. **Financial Matters**
 - a) Signing the Year End Accounts for 2021/22: The Receipts and Payments account was agreed and signed.
 - b) AGAR Part 2 To Sign the Exemption Certificate: The exemption Certificate was signed
 - c) Signing the Annual Governance Statement: The Annual Governance Statement was approved and signed
 - d) Signing the Annual Return Accounting Statement: The Accounting Statement was approved and signed
 - e) Approve the Internal Audit Report: The Internal Audit Report was approved

f) Approve the Asset Register: The Asset Register was approved. It was agreed that the Clerk would seek HALCs advice on the purpose of the Asset Register. In order to make the correct calculations.

g) Record the date for the period of Exercise of Public Rights and the date of the announcement: The date of the announce of the Exercise of Public Rights was set for 10th June 2022. The date for Exercising the Public Rights was set from 13th June 2022 to 22nd July 2022

h) Agreeing payments for May and June 2022, including Internal Audit Fee and Affiliation Fees. The payments were approved and it was agreed to continue with the affiliation for HALC and GeoXphere for on-line mapping.

11. Parish Council Insurance the Clerk confirmed the insurance would be renewed automatically as it was on the second year of a 3-year contract

12. To agree signatories for on-line banking Debbie Luff agreed to be a further signatory for on-line banking, in line with cheque signing.

13. Any Other Business No further business

14. The Next Meeting will be held on Monday 11th July at the Cow Shed Barrow Hill Barns.