

Langrish Parish Council AGM

**Minutes of the Meeting of Langrish Parish Council held at the Cow Shed, Barrow Hill
Barns, Ramsdean
on
Monday 13 May 2024 at 6pm**

Present: Cllrs Debbie Luff (Chair), Roger Hetherington (Vice Chair), Robert Bewes, Ian Blackwell, Cheryl Walder, Cllr Talbot-Ponsonby, Robert Mocatta, the Clerk and 0 members of the public.

1. Apologies for absence.

No apologies for absence were received.

2. Election of Chair and Vice Chair

Cllr Luff offered herself for re-election for Chair. She was proposed by Cllr Talbot-Ponsonby, seconded by Cllr Walder, and unanimously elected.

Cllr Hetherington offered himself for re-election of Vice Chair. He was proposed by Cllr Talbot-Ponsonby, seconded Cllr Walder, and unanimously elected.

3. Declarations of Pecuniary Interests

The Chair stated that she would be withdrawing the quotation to tender for the grass cutting at Langrish meadow due to other contractors coming forward to be discussed later in the meeting.

4. Approval of the minutes

The Minutes of Monday 11 March 2024 were approved by Councillors, proposed by Cllr Hetherington, seconded by Cllr Talbot-Ponsonby, and signed by the Chair as a true record of the meeting.

5. Standing Orders review

It was agreed that Cllr Hetherington would review the document for approval at the next meeting in July.

6. Open Forum

No residents were present.

7. Planning Applications

SDNP/24/01294/LIS – East Lodge, Winchester Road, Bordean, Petersfield, Hampshire, GU32 1EP – Listed building consent – Replace existing windows with slim double glazing.

It was agreed that the Parish Council would make no comment.

SDNP/23/01953/LDP – Farm Buildings at Old Pitts Farm, East Meon Road, Langrish, Petersfield, Hampshire – Alleged operational development – Erection of new barn – update on correspondence with planning authority.

It was agreed to forward the letter to Cllr Mocatta for him to investigate and for the clerk to follow up for an update from the Planning department.

8. Planning Report for 2023/2024

This item was deferred to the APA following the AGM.

9. Financial & Admin Matters

a) Audit documents (1 April 2023 to 31 March 2024)

1) Internal Audit Report

The RFO reported that the Annual Internal Audit Report had been completed by Tim Light, Lightatouch, and would be submitted to the External Auditor BDO. This document can be found on the Parish Council website.

2) AGAR Certificate of Exemption

The RFO reported that due to being a smaller authority where the gross income and expenditure did not exceed £25,000 that it had been decided to certify Langrish Parish Council exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authority Regulations 2015). The certificate was approved and signed by the Chair and RFO.

3) Section 1 Annual Governance Statement

Councillors considered and approved items 1-8 to be ticked 'yes' and item 9 to be ticked 'N/A' on the Annual Governance Statement, this was the dated and signed by both the RFO and the Chair.

4) Section 2 Accounting Statement

Councillors approved the Annual Accounting Statement, and this was then signed by the Chair.

5) Notice of the dates for the Exercise of Public Rights and Publication

The RFO gave Notice for the Exercise of Public Rights to commence on Tuesday 4 June 2024 and ending on Monday 15 July 2024.

6) Conflict of Interest with BDO

Councillors confirmed that there were no conflicts of interest with BDO to report and the form was completed and signed by the Chair and RFO.

b) Financial summary of payments and receipts report (1 April to 3 May 2024)

The RFO presented her report on all payments between the dates of 1 April to the 3 May 2024. Councillors unanimously approved.

c) Email addresses

The RFO reported that it would now be a requirement for the Parish Council to use .gov email address to conduct business following changes to the reissue of the Practitioners guide, it was agreed to investigate quotations for this service.

d) Insurance renewal

The proposed insurance renewal from Zurich was approved.

10. Matters arising

a) Purchase/installation of a new gate (RB)

Cllr Bewes reported that Country Side Services would supply the gate as well as carry out the installation. He had applied for a grant from Hampshire Countryside Services however if this was not successful CiL monies could be used. (RB)

b) CIL Monies

As discussed in previous item.

11. Reports and Updates

a) BOATs (DL)

Cllr Bewes reported that the barrier on BOAT 24 have been removed, he did not know the reason for this.

Cllr Luff informed Councillors that she, along with representatives from Buriton, East Meon, Colmore and Priors Dean parish councils, had recently met to discuss the development of the Byways Operational Procedure to be finalised by SDNPA later in the year. The main points to highlight were changes to the scoring system of BOATs suffering damage in wet weather and the proposal to allow the Parish Councils to close gates when instructed to do so.

b) Resident survey (DL)

The Chair reported that there had been 27 replies so far to the published survey, 13 of which had expressed interest in having more play equipment.

It was agreed to hand deliver hard copies to reach more residents, Cllr Hetherington offered to do this.

c) Langrish Meadow – To include grass cutting quotes (IB)

Quotations for the contract were discussed and it was agreed to offer the contract to the Reliable Garden Company.

d) Footpaths and Rights of way (RB)

It was reported that there were unsafe stiles needing repairs, Cllr Bewes agreed to investigate this.

e) Lengths man (RB)

The Lengths man had been given two jobs which were yet to be completed.

Cllr Talbot-Ponsonby informed that he had concerns for a tree covered in ivy, Cllr Bewes agreed to assess this.

f) Roads/Highways

Cllr Mocatta informed Councillors that diversion information was available on onenetwork.

g) District and County Councillor (RM)

This item was deferred to the APA following the AGM.

12. Any other business

None raised.

13. To confirm the date of the next meeting: Monday 8 July 2024

The Parish Council meeting closed at 7:25pm

Signed:

Dated: